MEETING MINUTES

CARTS Board of Directors
August 26, 2026, 9:30 a.m.
CARTS Board of Directors
Lee Dildy Operations Center, 5300 Tucker Hill Lane, Cedar Creek, Texas 78612

Board Members Present		Staff Present	
	Present	Present	
X	Commissioner Glass, Bastrop County	X	Dave Marsh, General Manager
X	Commissioner Riley, Blanco County	X	Pearl Jackson, Assistant General Manager
X	Commissioner Collier, Burnet County	X	Ed Collins, CARTS Planning
X	Commissioner Berckenhoff, Fayette County	X	Dana Platt, Community Outreach Director
	Commissioner Cohen, Hays County	X	Rachid Breir, Director of Operations
X	Commissioner Knobloch, Lee County	X	Jo Tucker, Finance Director
X	Commissioner Horne, Caldwell County	X	Adrian Elliott, Director IT Services
	Commissioner Boles, Williamson County		
X	Commissioner Travillion, Travis County		
X	Amalia Puentes-ZuaZua, Williamson County (Proxy)		
X	Commissioner Jones, Llano County	Guests	
		Jacqueline Ipina, TxDOT Amy Finn, COSM	

Call to Order

Chair Steven Knobloch confirmed a quorum and called the meeting to order at 9:30 AM. Board members attended in person at CARTS Headquarters were Commissioners Glass, Riley, Collier, Jones, Travillion, Horne, Riley, and Knobloch, Amalia Puentes-Zua Zua attended by TEAMS remote connection.

Approval of Minutes

Motion: To approve the minutes as presented for the July 30, 2026, meeting of the CARTS Board of Directors. (Moved by Jones, seconded by Berckenhoff, unanimously approved)

Financial Reports

Jo Tucker, Finance Director, presented the Agency Financial Report.

Motion: To approve the financial reports as presented. (Moved by Glass, seconded by Collier, unanimously approved)

Contracts and Grants Summary Review

Jo Tucker provided an overview of all CARTS open contracts and grants.

CARTS Fiscal Year 2027 Agency Budget

Mr. Marsh presented the proposed CARTS operating and capital budget for Fiscal Year 2027, beginning September 1, 2026, and ending August 31, 2027. The budget reflects anticipated federal, state, regional, local and agency revenues and the expenditures necessary to maintain current service, meet grant and contractual obligations, support planned service improvements and continue the agency's capital program.

Motion: To adopt the CARTS Fiscal Year 2027 Agency Budget as presented, effective September 1, 2026. (Moved by Riley, seconded by Berckenhoff, unanimously approved)

CARTS Board Meeting Schedule for Fiscal Year 2027

The Board reviewed the proposed schedule of regular meetings for Fiscal Year 2027: September 24 and November 19, 2026; and January 28, March 25, May 27, July 29 and August 26, 2027.

Motion: To adopt the proposed CARTS Board of Directors meeting schedule for Fiscal Year 2027 as presented. (Moved by Travillion, seconded by Collier, unanimously approved)

Atchley and Associates Fiscal Year 2026 Audit Engagement

Mr. Marsh proposed the Board consider exercising the available additional-year option with Atchley and Associates for the agency's Fiscal Year 2026 annual financial audit and report.

Motion: To exercise an additional-year option with Atchley and Associates for the Fiscal Year 2026 annual financial audit and report, and to authorize the General Manager or his designee to schedule and execute the engagement. (Moved by Jones, seconded by Riley, unanimously approved)

Title VI Civil Rights Program

Pearl Jackson presented the updated CARTS Title VI Civil Rights Program required for recipients of federal transit funding. The program documents the agency's nondiscrimination policies, public notice, outreach procedures, demographic and service information, and other required Title VI program elements.

Motion: To approve and adopt the updated CARTS Title VI Civil Rights Program and authorize its submission to TxDOT and the Federal Transit Administration as required. (Moved by Riley, seconded by Collier, unanimously approved)

Contract Renewals

A. City of San Marcos Interlocal Agreement for Urban Transit Services

Mr. Marsh presented the proposed one-year renewal of the City of San Marcos Interlocal Agreement for Urban Transit Services beginning October 1, 2026. The hourly operating rate increases by 4.5 percent to $94.05.

Motion: To authorize the General Manager to renew and execute the City of San Marcos Interlocal Agreement for Urban Transit Services for a one-year term beginning October 1, 2026, and to provide the General Manager or his designee authority to negotiate any changes necessary for timely renewal of the agreement. (Moved by Berckenhoff, seconded by Riley, unanimously approved)

B. CapMetro Regional Mobility Agreement

Mr. Marsh presented the supplements supporting CARTS operation of Routes 990 and 214 and Manor Pickup. The Manor service hourly rate increases to $93.51, and the hourly rate for Routes 990 and 214 increases to $95.90. The underlying Regional Mobility Agreement remains unchanged.

Motion: To authorize the General Manager to renew and execute the FY26 supplements under the Regional Mobility Agreement with CapMetro, effective October 1, 2026, and to provide the General Manager or his designee authority to negotiate any changes necessary for timely renewal of the agreement. (Moved by Berckenhoff, seconded by Collier, unanimously approved)

Agency Projects Scheduled for Fiscal Year 2027

Mr. Marsh presented an overview of service improvements, capital projects, planning activities, fleet initiatives, outreach and compliance priorities scheduled for Fiscal Year 2027. These activities will advance as funding, procurements, partner coordination and regulatory approvals permit.

Other items as presented for discussion/information

Staff reported that TxDOT 5311 Formula Rural Funds FY27, TxDOT State Rural Formula Funds FY27 and TxDOT 5339-D-2027 Rural Discretionary funding for four vehicles had been approved.

Staff also reviewed pending TxDOT planning and capital requests for older-station assessments, Lockhart Station design and engineering, Interurban route operations, Eastside Bus Plaza Phase 5, replacement buses, the Bastrop Station Park-and-Ride Expansion, equipment and two electric vehicles.

Adjournment and set next meeting date and location. Action Requested

Motion: To adjourn the August 26, 2026, meeting and set the next meeting of the CARTS Board of Directors for Thursday, September 24, 2026, at 9:30 AM at the Lee Dildy Operations Center, with web-conference access available. (Moved by Riley, seconded by Berckenhoff, unanimously approved)