

MEETING MINUTES
CARTS Board of Directors
July 29, 2021, CARTS Board of Directors Web Conference Link
Found at RideCARTS.com/about/board
Thursday, July 29, 2021, 9:30 AM
Lee Dildy Operations Center, 5300 Tucker Hill Lane
Cedar Creek, Texas 78612

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	Dave Marsh, General Manager
X	Commissioner Granberg, Blanco County	X	Pearl Jackson, Assistant General Manager
X	Commissioner Wall, Burnet County	X	Lyle Nelson, Chief of Staff
X	Commissioner Berckenhoff, Fayette County	X	Dana Platt, Community Outreach Director
X	Ruben Becerra, Hays County Judge	X	Rachid Breir, Director of Operations
	Commissioner Knobloch, Lee County	X	Jo Tucker, Business Manager
	Margaret Gomez, Travis County	X	Derek Goodall, Director of Facilities
	Michael Cooper, Williamson County (Proxy)		Adrian Elliott, Director IT Services
		X	Victor Butcher, CARTS Intern
	Commissioner Shelton, Caldwell County	Guests	
X	David Salazar, Travis County (Proxy)	Vanessa Owens, TxDOT	
		Julie Mazur, OMM	
		Pete Binion, City of San Marcos	

Call to Order

Blanco County Commissioner, Paul Granberg (CARTS Chair) affirmed a quorum and called the July 29, 2021, meeting to order at 9:30 am.

Commissioners Snowden, Berckenhoff, Wall and Granberg were on-site at CARTS HQ, other Board members present attended by a TEAM'S remote connection. Commissioner Knobloch, Michael Cooper, and Commissioner Shelton were unable to attend.

Consideration/Action regarding the Minutes of the Board Meeting held Thursday, May 27, 2021.

After discussion, the following motion was made:

To approve the minutes as presented for the May 27, 2021, meeting of the CARTS Board of Directors.
(Moved by Wall, second by Snowden, unanimously approved)

Financial Reports

Update on Financial Report was given by Jo Tucker. After discussion, the following motion was made:

To approve the financial reports as presented.
(Moved by Snowden, second by Wall, unanimously approved)

Meeting Minutes

CARTS Board of Directors

July 29, 2021

Contracts and Grants Summary Review: Discussion/ Action as Necessary

Jo Tucker, CARTS Business Manager, provided an overview of all open contracts and grants as noted the agenda under this item.

CARTS 2022 Budget Adoption Preview and discussion

Mr. Marsh gave a preview of the upcoming budget and mentioned that we do not anticipate any significant changes from last year's budget levels and revenues other than the microtransit options we will continue to deploy.

Grand Opening Eastside Bus Plaza September 16, 2021, Discussion and Preview.

Mr. Marsh stated that we have a placeholder date of September 16, 2021, for the Grand Opening of the Eastside Bus Plaza but will continue to monitor COVID resurgence and restriction guidelines.

A discussion with Texas Transportation Commission member Laura Ryan

Laura Ryan was unable to attend but rescheduled for the August 26, 2021, meeting.

Reports and Updates

Community Engagement Report, "Getting to Know CARTS."

Dana Platt, Community Engagement Director, briefed the Board on the plans for the engagement process and enclosed a number of documents related to this activity.

Update on CARTS Now pilot in Bastrop and July 1st launch in Taylor

Mr. Marsh reported that the Microtransit project, CARTS Now, was launched in Bastrop in January and is showing steady ridership gains and providing valuable lessons for further expansion of this service type. He explained that the Taylor launch was well-attended with local community and city leaders in attendance and universally enthusiastic in their support for the new service. Michael Cooper represented the CARTS Board at the event.

Update on activities of the City of Taylor regarding the management and execution of the CARTS project for feasibility review and technical assessment of passenger facilities for the downtown stop of the Texas Eagle in Taylor, Texas.

Mr. Marsh reported on the project kick off meeting.

Update on the CARTS San Marcos Urban Operations, Rachid Breir, Director of Operations

Mr. Brier was on vacation, so Mr. Nelson provided an update on San Marcos operations. Routine reports were included in the background materials.

Construction Updates, Derek Goodall, Director of Facility Development

Derek Goodall, Director of Facility Development, reported on the Eastside Bus Plaza, Bastrop Station, Elgin Station, THL Entry Relocation, THL Complex Construction and the THL Park-n-Ride construction updates.

Update on Pre-authorized Bus Procurements

Mr. Marsh reported that only 6 buses remain to be delivered this year, and with no other grants for bus capital currently under contract, he indicated that this would complete our bus orders. Two of the buses are 30 ft. units for San Marcos, and four are LPG powered 22 ft. Country Buses.

Other items as presented for discussion/information

Mr. Marsh announced that the August Board meeting will be the annual budget consideration. He indicated that we will try to limit other items on that agenda. I am hoping we can incorporate the September Board meeting in the September 16th Grand Opening date, maybe meet at our HQ in the morning and bus over to the event afterwards.

Adjournment and set next meeting date and location

The Board determined that the next scheduled meeting of the Board would be August 26, 2021, at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am, or remotely dependent on conditions at that time.

The following motion was made:

*To adjourn the July 29, 2021, and set the next regular meeting for August 26, 2021, at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.
(Moved by Wall, second by Berckenhoff, unanimously approved)*

Executive Session: The Board may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Board may also publicly discuss any item listed on the agenda.