

MEETING MINUTES
CARTS Board of Directors
July 28, 2022, CARTS Board of Directors Web Conference Link
Found at RideCARTS.com/about/board
Thursday, July 28, 2022, 9:30 AM
Lee Dildy Operations Center, 5300 Tucker Hill Lane
Cedar Creek, Texas 78612

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	Dave Marsh, General Manager
X	Commissioner Granberg, Blanco County	X	Pearl Jackson, Assistant General Manager
	Commissioner Wall, Burnet County	X	Lyle Nelson, Chief of Staff
X	Commissioner Berckenhoff, Fayette County	X	Dana Platt, Community Outreach Director
	Ruben Becerra, Hays County Judge	X	Rachid Breir, Director of Operations
X	Commissioner Knobloch, Lee County	X	Jo Tucker, Finance Director
	Margaret Gomez, Travis County	X	Derek Goodall, Director of Facilities
	Michael Cooper, Williamson County (Proxy)		Adrian Elliott, Director IT Services
	Russ Boles, Williamson County	X	Ed Collins, CARTS Planning
X	Commissioner Shelton, Caldwell County	X	Kelly Brasseaux, CARTS Intern
X	David Salazar, Travis County (Proxy)		Guests
			Ricardo Rendon, Travis County
			Julie Mazur and Kathryn Cromwell, OMM
			Vanessa Owens, TxDOT
			Amy Codgill, COSM

Call to Order

Blanco County Commissioner, Paul Granberg (CARTS Chair) affirmed a quorum and called the July 28, 2022, meeting to order at 9:30 am.

Commissioners Snowden, Berckenhoff, Knobloch and Granberg were on-site at CARTS HQ, other Board members present attended by a TEAM'S remote connection. Commissioner Boles, Gomez and Wall were not in attendance, along with Judge Becerra and Michael Cooper.

Consideration/Action regarding the Minutes of the Board Meeting held Thursday, May 27, 2022.

After discussion, the following motion was made:

*To approve the minutes as presented for the May 27, 2022, meeting of the CARTS Board of Directors.
 (Moved by Snowden, second by Knobloch, unanimously approved)*

Financial Reports

The Agency Financial Report was given by Jo Tucker, Finance Director. After discussion, the following motion was made:

To approve the financial reports as presented.

(Moved by Berckenhoff, Snowden second by, unanimously approved)

Consideration/Action regarding amendments to FY 2022 CARTS Agency Budget

Mr. Marsh announced that adjustments in the budget were made to cover unanticipated costs in certain line items. He explained that the overall budget does not change very much, and we anticipate ending the year under budget.

After reviewing the adjustments, the following motion was made:

*To approve the amendments to the FY2022 CARTS Agency Budget as presented.
(Moved by Berckenhoff, second by Knobloch, unanimously approved)*

Report on actions to address and mitigate the findings from the Federal Transit Administration (FTA) Triennial Review of CARTS Urban District for San Marcos/Redwood Urbanized area for FFY2019 (October 2018-September 30, 2019). Lyle Nelson, Chief of Staff

Mr. Nelson reviewed a synopsis of the remaining deficiencies and actions to date were included the background material. He reported that we will meet the September 17, 2022, deadline set by FTA.

Contracts and Grants Summary Review: Discussion/ Action as Necessary

Jo Tucker, CARTS Finance Director, provided an overview of all open contracts and grants as noted the agenda under this item.

Reports and Updates

Update on project “Connecting People and Communities in the CARTS District” to develop a Transportation Development Plan (TDP) to guide the implementation of CARTS services for the time period 2023-2027. Ed Collins, Project Manager

Mr. Collins, Project Manager reported on the Transportation Development Planning project.

Update regarding entering into contract (Facility Use and Operation Agreement) with Greyhound Lines, Inc. for CARTS operation of that company’s Austin bus terminal operations at the Eastside Bus Plaza with an effective date of June 1, 2022.

Mr. Marsh reported on the integration of Greyhound at the Eastside Bus Plaza.

Update on the CARTS San Marcos Urban Operations, Rachid Breir, Director of Operations

Mr. Brier provided an update on San Marcos operations. Routine reports were included in the background materials.

Community Engagement Report, “Getting to Know CARTS.”

Dana Platt, Community Engagement Director, briefed the Board on the Grand Opening of the Elgin station ceremony.

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Construction Updates, Derek Goodall, Director of Facility Development

Derek Goodall, Director of Facility Development, reported on the Eastside Bus Plaza and Elgin Station, construction updates.

Update on the Project “CARTS Acquisition and Deployment of Door and Gate Access Control Technology.” Lyle Nelson, Chief of Staff

Mr. Nelson gave a report on the CARTS Acquisition and Deployment of Door and Gate Access Control Technology project.

Update on Pre-authorized Bus Procurement, Consideration/Action as needed

Mr. Marsh stated that we are still stymied on this matter as the units we need to purchase (CARTS *Now*) are not available. We have since received another capital grant so we now have funds for two units, but we will delay the procurement as long as we can in order to get the units we need.

Other items as presented for discussion/information

Mr. Marsh announced that Derek Goodall, our longtime Director of Facility Development has taken a position with the Public Transportation Division of TXDOT as the program manager for facility development statewide. The Board Chair presented a commemorative plaque to Mr. Goodall and all present wished him well and thanked him for his many contributions to CARTS.

Mr. Marsh indicated that next year will be a busy time and listed the projects we have slated for implementation.

Adjournment and set next meeting date and location

The Board determined that the next scheduled meeting of the Board would be August 25, 2022, at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am, or remotely dependent on conditions at that time.

The following motion was made:

*To adjourn the July 28, 2022, and set the next regular meeting for August 25, 2022, at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.
(Moved by Berckenhoff, Snowden second by, unanimously approved)*

Executive Session: The Board may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Board may also publicly discuss any item listed on the agenda.