

**MEETING MINUTES
 CARTS Board of Directors
 Thursday, January 30, 2020
 9:30am**

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	Dave Marsh, General Manager
X	Commissioner Granberg, Blanco County		Pearl Jackson, Assistant General Manager
X	Commissioner Wall, Burnet County	X	Lyle Nelson, Chief of Staff
X	Commissioner Berckenhoff, Fayette County	X	Dana Platt, Community Outreach Director
	Ruben Becerra, Hays County Judge	X	Rachid Breir, Director of Operations
X	Commissioner Knobloch, Lee County	X	Tammy Atkins, Chief Financial Officer
X	David Salazar, Travis County (Proxy)	X	Derek Goodall, Director of Facilities
X	Michael Cooper, Williamson County (Proxy)	X	Ed Collins, Project Manager
X	Commissioner Shelton, Caldwell County		Guests
			Mike McElhane, Jackson McElhane Architects
			Jana McCann, McCann Adams Studio
			Julie Mazur, Office of Mobility Management

Call to Order

Blanco County Commissioner, Paul Granberg (CARTS Chair) affirmed a quorum and called the Thursday, January 30, 2020 meeting of the CARTS Board of Directors to order at 9:30am. Ruben Becerra, Hays County Judge was not in attendance.

Consideration/Action regarding the Minutes of the Board Meeting held Thursday, December 5, 2019

After discussion the following motion was made:

*To approve the minutes as presented for the December 5, 2019 meeting of the CARTS Board of Directors.
 (Moved by Shelton, second by Berckenhoff, unanimously approved)*

Consideration/Action regarding the award of a construction contract to G. Hyatt Construction, Inc. for the construction of the Eastside Bus Plaza and the adoption of a budget for the project.

Mr. Marsh presented the overview of the procurement process and outlined the collaborative process with other agencies that has guided the project, and the assistance in the planning and financing of the project by those agencies. He reviewed the budget for the project and explained certain revenues were still in question so the award will reserve obligation on certain items until that is clarified. He said that after the completion of a Value Engineering exercise and a successful negotiation with the selected general contractor, we recommend the award of a contract to G. Hyatt Construction, Inc.

After discussion the following motion was made:

*To authorize the award of a contract to G. Hyatt Construction, Inc. for the construction of the Eastside Bus Plaza in the amount of \$5,599,360, but reserving obligation for deduct alternates on roadway improvements and signalization, and the allowance for traffic control, for a time period to be specified in the contract, and the adoption of a budget for the project.
(Moved by Wall, second by Snowden, unanimously approved)*

Consideration/action regarding renewal and extension the term of the current depository agreement with the First National Bank of Bastrop.

Mr. Marsh stated that our current five-year term with the bank has expired and we request authority to extend and renew it for another five-year term. He reported that the bank's services have been exemplary.

After review, the following motion was made:

*To approve the bank resolution necessary for the authorization of the General Manager to renew and extend the term of the current depository agreement with the First National Bank of Bastrop for an additional five-year term.
(Moved by Cooper, second by Snowden, unanimously approved)*

Financial Reports

Update on Financial Report was given by Tammy Atkins. After discussion, the following motion was made:

*To approve the financial report as presented.
(Moved by Shelton, second Berckenhoff, unanimously approved)*

Contracts and Grants Summary Review: Discussion /Action as Necessary

Tammy Atkins, CARTS CFO, provided an overview of all open contracts and grants as noted on the agenda under this item.

Reports and Updates

Update on TxDOT semi-annual Coordinated Call for Projects

Mr. Marsh explained every two years we have to apply for all of the discretionary services and grants that we depend on for keeping the system afloat and for moving new projects forward.

He reported that we have prioritized the following five (5) projects and requested support letters from all of our local government and agency partners on these projects. The projects include: Interurban Coach, Public Engagement/Marketing, Microtransit Pilots, Transportation Development Plan and Taylor Platform.

He indicated that the proposals are due February 14, 2020.

Update on Eastside Bus Plaza project, Derek Goodall, Director of Facility Development

Meeting Minutes
CARTS Board of Directors
January 30, 2020

Mr. Goodall on the gave an update on the progress of the Eastside Bus Plaza.

Update on the THL Construction project. Derek Goodall, Director of Facility Development

Derek Goodall, Director of Facility Development reported on the Operations and Administration building construction.

Update on Bastrop Station renovation and Elgin Station Construction, Derek Goodall, Director of Facility Development

Derek Goodall, Director of Facility Development reported on the Operations and Administration building construction.

Update on the CARTS San Marcos Urban Operations.

Mr. Brier provided an update on San Marcos operations. Routine reports were included the background materials.

Update on Pre-authorized Bus Procurements

Mr. Marsh stated that we received one additional 25-foot cutaway unit from our original order from the Elkhart Coach to replace an Interurban unit totaled in an accident. The bus was paid for from insurance proceeds and our capital reserve account that is maintained from the sale of surplus units and this unit has been processed and is in service. He stated that we currently have orders for 7 buses pending from 2 different manufacturers.

Report/Update regarding the Regional Transportation Coordination Council (RTCC)

Mr. Nelson provided a brief report on the Regional Transportation Coordination Council (RTCC).

General Managers Report

Mr. Marsh reported on the challenges and opportunities looking forward in the CARTS District.

Other items as presented for discussion/information

Mr. Marsh announced that we have set the date for the Groundbreaking Ceremony for Eastside Bus Plaza for February 28th and we will be coordinating with Capital Metro who will co-host the event

Adjournment and set next meeting date and location

After discussion, the Board determined that the next scheduled meeting of the Board per our adopted schedule would be March 26, 2020 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.

The following motion was made:

Meeting Minutes
CARTS Board of Directors
January 30, 2020

To adjourn the January 30, 2020 meeting and set the next meeting for March 26, 2020 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.

(Moved by Shelton, second by Wall, unanimously approved)