

MEETING MINUTES
CARTS Board of Directors
January 26, 2023, CARTS Board of Directors Web Conference Link
Found at RideCARTS.com/about/board
Thursday, January 26, 2023, 9:30 AM
Lee Dildy Operations Center, 5300 Tucker Hill Lane
Cedar Creek, Texas 78612

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Glass, Bastrop County	X	Dave Marsh, General Manager
	Commissioner Riley, Blanco County	X	Pearl Jackson, Assistant General Manager
X	Commissioner Wall, Burnet County		Ed Collins, CARTS Planning
X	Commissioner Berckenhoff, Fayette County	X	Lyle Nelson, Chief of Staff
	Ruben Becerra, Hays County Judge	X	Dana Platt, Community Outreach Director
X	Commissioner Knobloch, Lee County	X	Rachid Breir, Director of Operations
X	Commissioner Gomez, Travis County	X	Jo Tucker, Finance Director
X	Commissioner Horne, Caldwell County		Adrian Elliott, Director IT Services
	Russ Boles, Williamson County		
X	David Salazar, Travis County (Proxy)		
		Guests	
		Vanessa Owens, TxDOT	
		Ricardo Rendon, Travis County	
		Amy Codgill, City of San Marcos	

Call to Order

Lee County Commissioner, Steven Knobloch (CARTS Chair) affirmed a quorum and called the November 17, 2022, meeting to order at 9:30 am.

Commissioners Glass, Berckenhoff, Wall, Knobloch and Horne were on-site at CARTS HQ, other Board members present attended by a TEAM’S remote connection.

Recognition, Welcome to new Board Members

Mr. Marsh introduced two of the three new members join the CARTS Board effective this month,: David Glass from Bastrop County, and Rusty Horne from Caldwell County. Each Commissioner made brief remarks. Commissioner Charles Riley from Blanco County was unable to attend, but had joined us previously as a guest at our November meeting..

Consideration/Action regarding the Minutes of the Board Meeting held Thursday, November 17, 2022

After discussion, the following motion was made:

To approve the minutes as presented for the November 17, 2022, meeting of the CARTS Board of Directors.

(Moved by Wall, second by Berckenhoff, unanimously approved)

Financial Reports

The Agency Financial Report was given by Jo Tucker, Finance Director. After discussion, the following motion was made:

*To approve the financial reports as presented.
(Moved by Berckenhoff, second by Wall, unanimously approved)*

Contracts and Grants Summary Review: Discussion/ Action as Necessary

Jo Tucker, CARTS Finance Director, provided an overview of all open contracts and grants as noted the agenda under this item.

Consideration /Action for the award for professional services for the Architectural/Engineering phase of the Smithville Station Renovation project pursuant to CARTS Procurement RFQ-2023-0139-SV-AE.

Mr. Marsh gave an update on the Smithville Station Project and the procurement results for the referenced RFQ and presented the scoring of the proposal submitted by Jackson and McElhaney Architects.

After discussion and consideration the following motion was made:

To authorize the General Manager to take those actions necessary to engage the services of the highest ranked firm, Jackson and McElhaney Architects, pursuant to the CARTS RFQ-2023-0139-SV-AE Procurement for professional services for the Architectural/Engineering phase of the Smithville Station Renovation project.

(Moved by Wall, second by Glass, unanimously approved)

Reports and Updates

A. Update on Microtransit Operations: Planning for the pilot project in Bastrop County

Mr. Marsh updated the Board providing an overview of the planning project for the expanded service area of the Bastrop CARTS NOW/Country Bus pilot service zone to align with the existing CARTS NOW service operating in the city and advised the Board that the project is tentatively scheduled for implementation on June 1, 2023.

A. Update on Transportation Development Planning project

Mr. Marsh reported on the progress of the transportation development planning project, for Ed Collins.

B. Update on the CARTS San Marcos Urban Operations, Rachid Breir, Director of Operations

Mr. Brier provided an update on the operations of the San Marcos system that we oversee on behalf of the City of San Marcos.

C. Update on CARTS Austin terminal operations Greyhound Lines, Inc.

Mr. Marsh reported that limited progress has been made on this subject but that we continue to engage Greyhound-Flix. He reported that upcoming changes to be made under the FlixBus system in February will provide opportunity for changes in the relationship and operations.

D. Construction Updates

Mr. Marsh reported on the CARTS Eastside Bus Plaza Phase 3 and the Smithville station rehabilitation

E. Update on Pre-authorized Bus Procurements, Consideration/Action as Necessary

Mr. Marsh stated that the units we need for CARTS *Now* are again available, but that the price has increased by 75%, and our existing grant balance will not cover the increased cost of the units, but that more grant funds would be available soon and he will then proceed on that order.

Instead in order to meet the immediate needs for the CARTS *Now* fleet he placed an order for two (2) Fords EVs with a 60 day delivery and at 35% below the price of the gas-powered units, using proceeds from used bus sales to fund the procurement.

After discussion, a motion was made:

To approve the pre-authorized bus procurement of December 30th, 2022, to Creative Bus Sales for two units in the amount of \$226, 816 under the State of Oklahoma contract SW0797-C. (Moved by Wall, second by Berckenhoff, unanimously approved.)

Other items as presented for discussion/information

Mr. Marsh announced that CARTS made application to the Preservation Austin for consideration of the production costs for the Economy Furniture Strike memorial planned for the Eastside Bus Plaza. He also mentioned that our next procurement scheduled will be for website development to replace our current website. This will be for the final project authorized under our last Coordinated Call submittals.

Adjournment and set next meeting date and location.

The Board determined that the next scheduled meeting of the Board would be March 30, 2023, at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am, or remotely dependent on conditions at that time.

The following motion was made:

To adjourn the January 26, 2022, and set the next regular meeting for March 30, 2023, at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am. (Moved by Knobloch, Wall second by, unanimously approved)

Meeting Minutes
CARTS Board of Directors
January 26, 2023

Executive Session: The Board may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Board may also publicly discuss any item listed on the agenda.