

MEETING MINUTES
CARTS Board of Directors
August 27, 2020 CARTS Board of Directors Web Conference Link
Found at RideCARTS.com/about/board
Thursday, August 27, 2020, 9:30 AM
Lee Dildy Operations Center, 5300 Tucker Hill Lane
Cedar Creek, Texas 78612

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	Dave Marsh, General Manager
X	Commissioner Granberg, Blanco County	X	Pearl Jackson, Assistant General Manager
X	Commissioner Wall, Burnet County	X	Lyle Nelson, Chief of Staff
X	Commissioner Berckenhoff, Fayette County	X	Dana Platt, Community Outreach Director
X	Ruben Becerra, Hays County Judge	X	Rachid Breir, Director of Operations
X	Commissioner Knobloch, Lee County	X	Tammy Atkins, Chief Financial Officer
X	Margaret Gomez, Travis County	X	Derek Goodall, Director of Facilities
X	Michael Cooper, Williamson County (Proxy)	X	Adrian Elliott
X	Commissioner Shelton, Caldwell County		Guests
			Pete Binion, City of San Marcos
			Vanessa Owens, TxDOT

Call to Order

Blanco County Commissioner, Paul Granberg (CARTS Chair) affirmed a quorum and called the Thursday, August 27, 2020 meeting of the CARTS Board of Directors to order at 9:41am.

Commissioners Snowden, Knobloch, Berckenhoff and Granberg were on-site at the CARTS HQ, other Board members present attended by a TEAMS remote connection and phone conference.

Consideration/Action regarding the Minutes of the Board Meeting held Thursday, July 30, 2020.

After discussion, the following motion was made:

To approve the minutes as presented for the July 30, 2020 meeting of the CARTS Board of Directors.
(Moved by Gomez, second by Snowden, unanimously approved)

Financial Reports

Update on Financial Report was given by Tammy Atkins. After discussion, the following motion was made:

To approve the financial reports as presented.
(Moved by Gomez, second by Wall, unanimously approved)

Contracts and Grants Summary Review: Discussion/ Action as Necessary

Tammy Atkins, CARTS CFO, provided an overview of all open contracts and grants as noted the agenda under this item.

Consideration/Action regarding the adoption of CARTS FY21 Agency Budget.

After a full discussion of the budget, the elements, and conditions of how it came to be defined and on the specifics of the revenues and expenditures outlined, no amendments were offered, and the following motion was made:

*To authorize the adoption of the CARTS FY21 Annual Budget in the amount of \$16,598,574 effective September 1, 2020.
(Moved by Becerra, second by Gomez, unanimously approved.)*

Consideration/Action regarding the adoption of schedule for CARTS Board meetings for FY21.

Mr. Marsh presented the meeting schedule for the current fiscal year. After review, the following motion was made:

*To Adopt the Board Meeting Schedule for Fiscal Year 2021 as presented.
(Moved by Shelton, second by Snowden, unanimously approved.)*

Consideration/Action regarding the selection of a general contractor for the construction of the Elgin Station pursuant to CARTS RFP # 2020-134-ES a procurement ended on August 20, 2020.

Mr. Marsh presented the review team's evaluation and ranking of the proposers of the Elgin Station construction. After reviewing the graders' evaluation forms and bid pricing the following motion was made:

*Pursuant to CARTS RFP # 2020-135-ES to authorize staff to engage G. Hyatt, the highest ranked proposer, to serve as General Contractor for the construction of the Elgin Station project.
(Moved by Snowden and second by Berckenhoff, unanimously approved.)*

Consideration/Action regarding the renewal of the San Marcos Interlocal Agreement for Urban Transit Services for a one-year term beginning October 1, 2020.

Mr. Marsh reported the City of San Marcos has asked that we continue to be the contracted provider for local service and that the ILA has been reviewed by legal counsel. After discussion, the following motion was made:

*To authorize the General Manager or his designee to renew and execute the PUBLIC TRANSIT SYSTEM INTERLOCAL AGREEMENT; ("the Agreement") with the City of San Marcos for an effective date of October 1, 2020 and to provide the General Manager or his designee the authority to negotiate on behalf of CARTS for any changes necessary for a timely renewal of the Agreement.
(Moved by Wall, second by Gomez, unanimously approved.)*

Reports and Updates

Update on the CARTS San Marcos Urban Operations, Rachid Breir, Director of Operations

Mr. Breir provided an update on San Marcos operations. Routine reports were included in the background materials.

Construction Updates, Derek Goodall, Director of Facility Development

Derek Goodall, Director of Facility Development, reported on the Eastside Bus Plaza, Bastrop Station, Elgin Station, THL Entry Relocation, THL Complex Construction and the THL Park-n-Ride construction updates.

Update on Pre-authorized Bus Procurements, Consideration/Action on bus order financed by TXDOT contract Section 5339-D-2020, Action

Mr. Marsh presented a recommendation for the use of the current award for 5339-Bus Replacement in the amount of \$1,541,635 for 16 units is to purchase 12 Type 2 units in three different configurations, and 4 Type 3 LPG-powered units. The Type 2s would be purchased under the approved Oklahoma Cooperative Purchasing contract and the Type 3s through the Texas Smart Buy program. The Type 2 units are not available on the Texas contract. The estimates for the procurement were provided and he stated the final award prices may vary as the order is refined.

After discussion, the following motion was made:

*To approve the procurement of sixteen buses authorized under TXDOT contract Section 5339-D-2020 consistent with the procurement plan presented by staff.
(Moved by Gomez, second by Berckenhoff, unanimously approved)*

Other items as presented for discussion/information

Mr. Marsh announced that CARTS will re-open all pandemic suspended services on September 1, 2020. Public Notices were attached. All services will be provided pursuant to the Covid-19 Protocols adopted by CARTS.

Adjournment and set next meeting date and location

The Board determined that the next scheduled meeting of the Board would be September 24, 2020 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am, or remotely dependent on conditions at that time.

The following motion was made:

*To adjourn the August 27, 2020 and set the next regular meeting for September 24, 2020 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.
(Moved by Shelton, second by Gomez, unanimously approved)*