

**MEETING MINUTES**  
**CARTS Board of Directors**  
**Thursday, August 21, 2014**  
**9:30 am**

Board Members Present		Staff Present	
X	Present	X	Present
X	Commissioner Bubba Snowden, Bastrop County	X	David Marsh
X	Commissioner Paul Granberg, Blanco County	X	Pearl Jackson
	Commissioner Ronny Hibler, Burnet County	X	Lyle Nelson
X	Commissioner Neto Madrigal, Caldwell County	X	Kristi Urkuski
	Commissioner Linda Kovar, Lee County		Edna Johnson
	Commissioner James Kubecka, Fayette County		
X	Commissioner Debbie Ingalsbe, Hays County		
	Commissioner Ron Morrison, Williamson County		
	Commissioner Margaret Gomez, Travis County		
X	Edith Moreida, Travis County (Proxy)	GUESTS	
X	City of San Marcos Representative, Kim Porterfield	Vanessa Owens, TxDOT	

**Call to Order**

Ms. Edith Moreida, Proxy for Commissioner Gomez, Vice-Chair, affirmed a quorum and called the Thursday, August 21, 2014 meeting of the CARTS Board of Directors to order at 9:30 am. Recorded absent were Commissioner Hibler, Commissioner Kovar, Commissioner Kubecka and Commissioner Morrison.

**Consideration/Approval of Minutes from Board Meetings held Thursday, July 31, 2014.**

Ms. Moreida requested any comments, additions or corrections to the minutes of the last meeting.

After discussion, the following motion was made:

*To approve and adopt the minutes of the Board Meeting held Thursday, July 31, 2014.*  
 (Moved by Ingalsbe, second by Granberg; unanimously approved)

**Consideration/Action regarding the adoption of CARTS FY15 Agency Budget**

Mr. Marsh discussed and presented a review of CARTS 2015 Agency Budget. He reviewed items in the budget package including the 2015 agency budget highlights, positions

reduced, project for FY 15, annual service hours by service type, a key to understanding how the adopted budget and the line items budget, the 2015 agency wide budget and the 2014 San Marcos budget proposed for adoption.

After discussion, the following motion was made:

*To adopt the CARTS FY15 Agency budget in the amount of \$11,751,606 effective September 1, 2014.*

(Moved by Porterfield, second by Ingalsbe; unanimously approved)

### **Consideration/Action regarding San Marcos Interlocal Agreement for Urban Service.**

Mr. Marsh stated the ILA for Urban Service with the City of San Marcos was currently and review by the City. He presented a draft for reference. Mr. Marsh will bring the executed agreement to the September meeting.

After discussion, the following motion was made:

*To authorize the General Manager, or his designee to renew and execute the PUBLIC TRANSIT SYSTEM INTERLOCAL AGREEMENT, ("the Agreement") with the City of San Marcos for an effective date of October 1, 2014 and to provide the General Manager, or his designee, the authority to negotiate on behalf of CARTS for any changes necessary for a timely renewal of the Agreement.*

(Moved by Ingalsbe, second by Porterfield; unanimously approved)

### **Report/Updated on the transition plan for August 31, 2014 termination of CARTS Transportation Service Area 12 Medical Transportation Services contract, discussion of close-out and reductions in staffing assigned to contract.**

Mr. Marsh discussed the issuance of a Reduction in Force (RIF) notice to CARTS employees funded by the referenced contract. He presented a copy of the letter for review.

Mr. Marsh noted that negotiations were still ongoing with the successor as the HHSC contractor, Logisticare, LLC, for the terms of an agreement to enable that company to purchase medical transportation from CARTS. Mr. Marsh also stated that should agreement be reached, Logisticare would still have to approve and inspect all CARTS vehicles by August 31, 2014. Mr. Marsh indicated that he remained positive of the prospect of retaining 18-20 drivers on the RIF list provided mutually agreeable terms were agreed upon with Logisticare, LLC to fulfill CARTS's responsibilities under the agreement.

### **Report/Update on Tucker Hill Lane project, Phase I VMC construction**

Mr. Marsh was pleased to announce TxDOT had provided contract authority effective September 1, 2014 for an additional \$500,000 for the completion of VMC, Phase 1, to assist

in completion of construction now underway and extend the entrance drive to SH71. He also discussed the entrance work would be up for bidding in September.

Mr. Marsh's original estimated completion date of October 8, 2014, may be in jeopardy as Aqua Water has reported they have been unable to secure all of the necessary easements to provide water service within the 90-day implementation schedule agreed upon in the terms of the contract to provide that service. Mr. Marsh is currently looking at January, 2015 as the opening.

### **Other items as presented for discussion/information**

Mr. Marsh welcomed any items for discussion from Board members to be slated for future agendas

Mr. Marsh enclosed a letter to CAMPO on the subject of prior discussions of transferring STP-MM funds originally granted to Texas State University in support of IH35 bus service to CARTS.

### **Adjournment and set next meeting date and location**

Ms. Moreida indicated the next meeting will be scheduled for Thursday, September 25th, 2014 at 9:30 a.m.

The following motion was made:

*To adjourn the August 21, 2014 meeting and to set the next meeting date to Thursday, September 25, 2014.*

(Moved by Ingalsbe, second by Snowden; unanimously approved)

*Executive Session: The CARTS Board may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The CARTS Board may also publicly discuss any item listed on the agenda for Executive Session.*