

# SAN MARCOS TRANSIT ADVISORY COMMITTEE

## Meeting Minutes

April 27, 2018 – 9:00 a.m.

---

---

### Committee Members Present

Charles O'Neil  
Sara Lee Underwood-Myers (9:15)  
Joseph Ptak  
Steve Herrera  
Carina Pinales

### CARTS Staff & City of San Marcos Present

Lyle Nelson, Chief of Staff (9:31)  
Rachid Breir, Asst. General Mgr. of Operations  
Oscar Hairell, City of San Marcos Liaison (9:24)  
Pete Binion, City of San Marcos Liaison (9:24)  
Donna Aaron, Committee Secretary

#### I. Roll Call

The meeting came to order at 9:06 a.m. with roll call.

#### II. Public Comment Period

No public comments were offered.

#### III. Approval of Minutes

A motion was made by Carina to approve the minutes from the February 23, 2018 meeting as written. The motion was seconded by Charles. The motion carried with all in favor.

#### IV. Staff Updates

##### A. Ridership Report

The Ridership Reports for February and March were presented by Rachid who stated simply that ridership is up. Included with the Ridership Reports was a comparison graph confirming a significant rise in ridership in fiscal year 2018 as compared to fiscal year 2017.

##### B. On-Time Performance

The OTP Report for the months of February and March were also presented by Rachid. He stated that, though ridership is up, the on-time-performance of the routes has dropped. He explained that the routes continue to struggle with traffic and train delays and added that the routes were not developed correctly and some changes were needed. Discussion followed regarding partnership with the City of San Marcos for route change decisions and funding possibilities as well as the processes necessary for incorporating changes to the routes.

##### C. ADA Application Update

The ADA Application Update listed 173 ADA approved paratransit passengers as current as of the month of April 2018. 220 total applications had been processed, 29 had expired and a total of 6 were denied access. In addition, a new category has been added to the report for applicants that have now been moved over into the 65 years of age or older list. As such, they will not be required to renew their ADA application going forward.

- V. San Marcos Residents' Use of Texas State University Bus System  
Carina opened discussion of the possible use of TX State University's bus route service by the non-University population of San Marcos by asking if there were any marketing plans, or plans in general and, if so, at what stage the planning stood. Steve explained that there is no current plan but the University is working on a Coordinating Transit Study to investigate what opportunities might be available to open up the cross utilization of University bus services to the general public of San Marcos. Joe pointed out that there are regulations in place that restrict the use of the funding obtained for University transit services. Lyle added that the University's funding is tied to student services while CARTS funding is tied to non-specific, general public services and changes to requirements need to happen at the legislative level.
- VI. San Marcos CARTS Station Maintenance and Security  
Moving on to a discussion of maintenance and security issues at the CARTS station Lyle explained that the CARTS maintenance department has been recently revamped to include vehicle and facility maintenance and that an internal committee has been formed to identify facility maintenance issues. He added that CARTS is approximately two months away from issuing a RFP to begin addressing the concerns identified. Included in the concerns currently identified are lighting issues, air conditioning repair and weekend vandalism.
- VII. Review and Adoption of 2018 Goals and Objectives  
Charles made the motion to adopt the 2018 Goals and Objectives as written. The motion was seconded by Carina and the motion carried with all in favor.
- VIII. Developing a Report on 2017 Goals Accomplished  
Oscar stated that the report was still under construction.
- IX. New Business  
No new business was presented.
- X. Adjournment  
A motion to adjourn was made by Charles. It was seconded by Steve and the meeting adjourned at 10:31 a.m. with all in favor.