

# SAN MARCOS TRANSIT ADVISORY COMMITTEE

## Meeting Minutes

July 25, 2014 – 10:00 a.m.

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Present at the meeting were:

### Committee Members Present

Charles O'Neil  
Paul Morris  
Steve Herrera  
Joseph Ptak

### Committee Members Absent

Peter Wetterhall

### CARTS Staff & City of San Marcos

Edna Johnson, Director San Marcos Transit Urban District  
Donna Aaron, Committee Secretary  
Oscar Hairell, City of San Marcos Liaison

#### I. Introductions – Roll Call

The meeting came to order at 10:08 a.m. with a statement of qualifications and desire to be considered for Committee Chair by member, Joseph Ptak. The other members expressed their desire to wait for Charles O'Neil to arrive and hear his qualifications as he had also expressed his desire to be considered for office.

#### II. Approval of Minutes

A motion was made by Joseph to approve the minutes from the July 11<sup>th</sup> meeting as written. The motion was seconded by Paul. The motion carried with all in favor.

#### III. Consideration/Approval of By-Laws

A recommendation was presented by Joseph to add language to the By-Laws outlining the Committee's duties regarding a public comment period. A motion was made by Steve to pass the By-Laws as amended with said language. The motion was seconded by Paul. The motion carried with all in favor.

IV. Consideration/Approval of Election of Officers

After hearing Charles's qualifications the election of officers was tabled until the Committee could hold a plenary meeting.

V. Consideration/Approval of San Marcos ADA Plan

Edna introduced her review of the plan stating that an ADA Plan was a requirement for federal transit funding. Discussion covered the area to be served, use of paratransit by low-income passengers, age requirements for the senior program and increased stringency of the ADA application. Decisions before the Committee were the service area, the age requirement for the senior program and the ADA application. Edna stated that the appeal process and a no-show policy were still in process.

A motion was made by Charles to accept the city limits as the set service area. The motion was seconded by Joseph. The motion carried with all in favor.

A motion was made by Charles to accept the age requirement for the senior program as 65 and older. The motion was seconded by Joseph. The motion carried with all in favor.

VI. Consideration/Approval of ADA Application

A motion was made by Charles to approve the new ADA application process. The motion was seconded by Joseph. The motion carried with all in favor.

VII. Presentation of Proposed Fare Changes – Monthly and Day Passes

The presentation began with documentation showing the current fare structure and the recommended changes. Edna also cited the current farebox recovery percentage in comparison to other agencies as outlined in the Five Year Transit Plan. Dana presented the designs for proposed daily, monthly and reduced fare passes. Edna stated that the recommendations would go before the board, city council and out for public comment.

VIII. Date & Time of Next Meeting/Adjournment

The meeting ended at 11:50 a.m. with an agreement to meet again on September 19<sup>th</sup> at 9:30 a.m.