

**MEETING MINUTES**  
**CARTS Board of Directors**  
**Thursday, November 29, 2018**  
**9:30am**

Board Members Present		Staff Present	
	Present		Present
	Commissioner Snowden, Bastrop County	X	David Marsh
X	Commissioner Granberg, Blanco County	X	Pearl Jackson
X	Commissioner Wall, Burnet County	X	Lyle Nelson
X	Commissioner Knobloch, Lee County	X	Dana Platt
X	Commissioner Berckenhoff, Fayette County	X	Tammy Atkins
X	David Salazar, Travis County (Proxy)	X	Derek Goodall
X	Lisa Prewitt, City of San Marcos	X	Rachid Breir
X	Commissioner Ingalsbe, Hays County	X	Ed Collins
	Commissioner Moses, Caldwell County	Guests	
		Vanessa Owens, TxDOT	
		Oscar O'Hairell and Rodney Cobb, City of San Marcos	

**Call to Order**

Councilmember Lisa Prewitt, City of San Marcos (CARTS Board Chair) affirmed a quorum and called the Thursday, November 29, 2018 meeting of the CARTS Board of Directors to order at 9:30am. Commissioner Snowden and Commissioner Moses were not in attendance.

**Consideration/Action regarding the Minutes of the Board Meeting held Thursday September 27, 2018**

After discussion the following motion was made:

*To approve the minutes as presented for the September 27, 2018 meeting of the CARTS Board of Directors.  
 (Moved by Wall, second by Knobloch, unanimously approved)*

**Financial Reports**

Update on Financial Report was given by Tammy Atkins. After discussion, the following motion was made:

*To approve the financial report as presented.  
 (Moved by Ingalsbe, second Granberg, unanimously approved)*

**Contracts and Grants Summary Review: Discussion /Action as Necessary**

Tammy Atkins provided an overview of all open contracts and grants as noted on the agenda under this item.

**Contracts, Grants and Project Applications for Discussion and/or Action**

**Consideration/Action regarding amendments to the CARTS Procurement Policy pursuant to findings of the FTA Fiscal Year 2018 Triennial Review.**

Lyle Nelson reviewed amendments to the CARTS procurement policy pursuant to findings of the FTA Fiscal Year 2018 Triennial Review.

After review the following resolution was made:

*To approve amendments as presented by staff to the CARTS Procurement Policy pursuant to the findings and corrective action recommendations contained in the Federal Transit Administration Fiscal Year 2018 Triennial Review.  
(Moved Granberg, second by Wall, unanimously approved.)*

**Report on CAMPO STP-MM funds approved for the construction of the East Side Bus Plaza.**

Mr. Marsh stated that the at our request, the CAMPO Policy Board approved the transfer of \$3M in STBG funds (formerly known as STP-MM) and \$750,000 in Transportation Development Credits (TDCs) funds from the FHWA to the FTA so that we will have access to the funding once we begin construction. He noted that he letter affirming that action from CAMPO is enclosed in the background

**Consideration/Action and Report on proposals filed on November 14, 2018 for FY18 Federal Transit Administration call for Mobility Partnership Grants, *Improving Health Outcomes in Bastrop County via Improved Transit Access.***

Mr. Marsh reported on the proposals for FTA call for Mobility Partnership Grants in partnership with Bastrop County Cares organization.

After discussion, the following resolution was made:

*To approve the submittal of the proposals to the FTA for Mobility Partnership grants for the CARTS project "Improving Health Outcomes in Bastrop County via Improved Transit Access" and authorize the General Manager to receive and execute any grant agreements resulting from the proposals submitted.  
(Moved Ingalsbe, second by Knobloch)*

**Reports and Updates**

**Update on the CARTS San Marcos Urban Operations.**

Mr. Brier provided an update on San Marcos operations. Routine reports were included the background materials.

**Update regarding the Round Rock Station disposition**

Mr. Marsh updated the Board on the disposition process for the Round Rock Station. He noted that we plan to begin advertising this facility for sale and publishing an RFP and public notices per standard procedure and statutory requirements for the sale of surplus property in January 2019.

**Update on the THL Construction project. Derek Goodall, Director of Facility Development**

Derek Goodall, Director of Facility Development reported on the Operations and Administration building construction.

**Update on Eastside Bus Plaza project. Ed Collins, Project Manager**

Mr. Collins on the gave an update on the progress of the Eastside Bus Plaza.

**Report/Update regarding the Regional Transportation Coordination Council (RTCC)**

Mr. Nelson provided a brief report on the Regional Transportation Coordination Council (RTCC).

**Update on Pre-authorized Bus Procurements**

Mr. Marsh outlined the current additions to standing bus procurement.

**Other items as presented for discussion/information**

Mr. Marsh announced that in January we will be issuing letters to all jurisdictions for the re-appointment, or appointment of Board members.

He also indicated that we anticipate it will be no sooner than March before we schedule our grand opening event for the THL Complex

**Adjournment and set next meeting date and location**

After discussion, the Board determined that the next scheduled meeting of the board per our adopted schedule would be January 31, 2019 at Tucker Hill Ln, Cedar Creek, TX 78612.

The following motion was made:

*To adjourn the November 29, 2018 meeting and set the next meeting for January 31, 2019 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.*

*(Moved by Granberg, second by Wall, unanimously approved)*