

MEETING MINUTES
CARTS Board of Directors
Thursday, May 25, 2017
9:30am

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	David Marsh
	Commissioner Granberg, Blanco County	X	Pearl Jackson
X	Commissioner Wall, Burnet County	X	Lyle Nelson
X	Commissioner Knobloch, Lee County	X	Dana Platt
X	Commissioner Berckenhoff, Fayette County	X	Tammy Atkins
X	David Salazar, Travis County (Proxy)	X	Derek Goodall
X	Lisa Prewitt, City of San Marcos	X	Rachid Breir
X	Commissioner Ingalsbe, Hays County	X	Donna Aaron
	Commissioner Moses, Caldwell County	X	Ronnie Brown
		Guests	
		Vanessa Owens, TxDOT	
		Oscar O'Hairell, City of San Marcos	
		Michelle Meaux, Office of Mobility Management	
		Archie Montemayor, Montemayor, Britton and Bender PC	
		Rick Kennedy, STR Construction	
		Mario Rodriguez	

Call to Order

Lisa Prewitt, Council member City of San Marcos (CARTS Chair), affirmed a quorum and called the Thursday, May 25, 2017 meeting of the CARTS Board of Directors to order at 9:30am. Commissioner Moses and Commissioner Granberg were not in attendance.

After discussion the following motion was made:

To approve the minutes as presented for the March 30, 2017 meeting of the CARTS Board of Directors.

(Moved by Snowden, second by Berckenhoff, unanimously approved)

Executive Session Pursuant To Texas Government Code Section 551.074, Briefing on Personnel Matters.

Mr. Marsh explained that an employee was terminated for cause on March 10, 2017. The employee had appealed the decision to him and he had a meeting with the individual on March 27th and again on March 29th to hear his appeal. Mr. Marsh explained that he understood that a resolution to the appeal was agreed to by the employee, but on April 6th he received communication from

Commissioner Ingalsbe that Mr. Rodriguez had contacted her and wished to be placed on the next Board agenda. He indicated that the employee was here and prepared to address the Board.

Chair Prewitt indicated that the Board should now go into Executive Session for that purpose, and the following motion was made:

That the Board convenes into Executive Session Pursuant To Texas Government Code Section 551.074, Briefing on Personnel Matters.

(Moved by Prewitt, second by Ingalsbe, unanimously approved)

Consideration/Action regarding the Annual Report on CARTS Finances for Fiscal year 2016. Presentation by Archie Montemayor, Montemayor Hill Britton & Bender PC

Mr. Montemayor presented the annual Financial Statements and Independent Auditor's Report for CARTS finances for fiscal year 2016.

After discussion the following motion was made:

To accept the Annual Report on CARTS Finances for Fiscal year 2016 as presented and to authorize the publication and distribution of a final report.

(Moved Wall, second by Snowden, unanimously approved)

Report regarding the construction underway pursuant to a contract with STR Constructors. LTD for the completion of Tucker Hill Lane campus construction masterplan.

Rick Kennedy, Principal of the firm constructing our project and Derek Goodall gave an update on the construction underway.

Financial Reports

Update on Financial Report was given by Tammy Atkins. After discussion, the following motion was made:

To approve the financial report as presented.

(Moved by Salazar, second Ingalsbe, unanimously approved)

Consideration/Action regarding employee appeal to termination filed March 15, 2017.

Mr. Rodriguez had previously spoken to the Board of Directors representing his views during the executive session and had departed.

The Board was presented with items material to the termination and subsequent appeal of Mr. Rodriguez. The Board heard from and questioned staff members present.

After discussion, the following motion was made:

To accept and uphold the resignation of Mr. Rodriguez but with no eligibility for rehire.

(Moved by Wall, second by Snowden; the motion was approved with four (4) Wall, Snowden, Berckenhoff and Knoblauch voting aye, and with three (3) Ingalsbe, Salazar and Prewitt voting nay.)

Presentation and review of CARTS Internal Compliance Program and Code of Conduct and Board Orientation and Training regarding same.

After discussion, the following motion was made:

To table the presentation and review of CARTS Internal Compliance Program and Code of Conduct and Board Orientation and Training regarding same until the next Board Meeting.

(Moved by Ingalsbe, second by Knobloch, unanimously approved)

Consideration/Action regarding the selection of a firm to guide the development of the CARTS Urban Terminal project pursuant to the Request for Qualifications (RFQ) for the Development of the CARTS Eastside Bus Plaza (Urban Terminal) Project issued May 1, 2017.

To table Consideration/Action regarding the selection of a firm to guide the development of the CARTS Urban Terminal project pursuant to the Request for Qualifications (RFQ) for the Development of the CARTS Eastside Bus Plaza (Urban Terminal) Project issued May 1, 2017 until the next Board Meeting.

(Moved by Ingalsbe, second by Knobloch, unanimously approved)

Contracts and Grants Summary Review: Discussion /Action as Necessary

Mr. Marsh provided an overview of all open contracts and grants as noted on the agenda under this item.

Contracts, Grants and Project Applications for Discussion and/or Action

Update on Federal Transit Administration Fiscal Year 2016 Award for Bus and Bus Facility Projects to Capital Metro and CARTS.

Mr. Marsh gave an update that CARTS is awaiting notification as to when the awarded funds will be available. No time estimate was provided by Metro, but we anticipate it will be August or September

Report on ongoing discussions regarding transit options in unincorporated Travis County and CARTS interface with the Travis County Department of Human Services for essential transportation to that agency's clients.

Mr. Marsh explained that we have been working directly with the Travis County Department of Human Services (TCDHS) to devise a service profile that best fits their needs within the budget parameters that exist for that program.

Report Update on Start-Up for Georgetown fixed route services.

Mr. Marsh stated we are scheduled to implement fixed route bus services in Georgetown on August 14th. This project is a joint venture of Capital Metro and the City of Georgetown, but CARTS is the implementing agency for the city, and will be operating as a contractor to Capital Metro. We are working steadily through the necessary steps, and remain confident we will have a successful start-up.

Other Reports and Updates

Report and review information regarding the CARTS San Marcos Urban Operations.

Rachid Breir gave an update on Urban Operations in San Marcos.

Update on the sale of real property located at 402 W. Bowman, Round Rock, Texas 78664

Mr. Marsh informed the Board that the broker has been notified and that we will begin marketing the property after our move to the Round Rock Intermodal Center is completed. He indicated that we still need to coordinate the sale and schedule with TxDOT and do our appraisals.

Report/Update regarding entering into a Mutual Use Agreement with TxDOT for use of property located at Cesar Chavez and 5th for the CARTS Urban Terminal project and report on the preliminary planning and project coordination completed to-date.

Mr. Marsh stated the MUA has been finalized and executed by CARTS and TxDOT.

Update regarding 2014 award from CAMPO for \$2.1M of STP-MM funds for rolling stock.

Mr. Marsh explained we have no additional information to report on this item, but that we continue to work with the Austin District of TxDOT and CAMPO to move the release of these funds up.

Report/Update regarding the Regional Transportation Coordination Council (RTCC)

Mr. Nelson gave a brief update on the Regional Transportation Coordination Council (RTCC).

Adjournment and set next meeting date and location

After discussion, the Board determined that the next scheduled meeting of the board per our adopted schedule would be July 27, 2017 at Tucker Hill Ln, Cedar Creek, TX 78612.

The following motion was made:

To adjourn the May 25th meeting and set the next meeting for July 27, 2017 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.

(Moved by Ingalsbe, second by Berckenhoff, unanimously approved)