

MEETING MINUTES
CARTS Board of Directors
Thursday, March 28, 2019
9:30am

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	David Marsh
X	Commissioner Granberg, Blanco County	X	Pearl Jackson
X	Commissioner Wall, Burnet County	X	Lyle Nelson
X	Commissioner Knobloch, Lee County	X	Dana Platt
X	Commissioner Berckenhoff, Fayette County	X	Tammy Atkins
X	David Salazar, Travis County (Proxy)	X	Derek Goodall
X	Lisa Prewitt, City of San Marcos	X	Rachid Breir
	Ruben Becerra, Hays County Judge	X	Ed Collins
X	Commissioner Shelton, Caldwell County	Guests	
		Vanessa Owens, TxDOT	
		Pete Binion and Kevin Burk, City of San Marcos	
		Tina Porter, Julie Mazur and Michelle Meaux, Office of Mobility Management	

Call to Order

Council member Lisa Prewitt, City of San Marcos (CARTS Board Chair) affirmed a quorum and called the Thursday March 28, 2019 meeting of the CARTS Board of Directors to order at 9:30am. All of the Board was present excepting Hays County Judge, Ruben Becerra.

Welcome, seating of new members. Consider replacement of retiring members on Executive Committee.

New members were welcomed and each provided comments. After discussion the following motion was made:

*To replace retiring members on Executive Committee with Commissioner Billy Wall as 3rd Vice-Chair and Commissioner Donna Snowden as Secretary.
 (Moved by Shelton, Second by Wall, unanimously approved)*

Consideration/Action regarding the Minutes of the Board Meeting held Thursday September 27, 2018

After discussion the following motion was made:

*To approve the minutes as presented for the November 29, 2018 meeting of the CARTS Board of Directors.
(Moved by Berckenhoff, second by Wall, unanimously approved)*

Financial Reports

Update on Financial Report was given by Tammy Atkins. After discussion, the following motion was made:

*To approve the financial report as presented.
(Moved by Berckenhoff, second Granberg, unanimously approved)*

Contracts and Grants Summary Review: Discussion /Action as Necessary

Tammy Atkins provided an overview of all open contracts and grants as noted on the agenda under this item.

Consideration/Action regarding amendments to the ILA with the City of San Marcos.

After discussion with the Board and members of the City of San Marcos the following motion was made:

*To authorize the General Manager to amend the 2019 ILA with the City of San Marcos to include the funding of an additional staff member in the Transportation Department.
(Moved by Berckenhoff, second by Knobloch, unanimously approved)*

Consideration/Action relevant to the transition set for October 2019 for the City of San Marcos to assume designated recipient (DR) status for Section 5307 funds, and discussion of any potential effect on CARTS its services and employees.

Mr. Marsh discussed concerns he had about the schedule for the transition and the potential effect on our San Marcos employees. He also wanted to clarify the reserve capital funding for CARTS that had advanced to the City for fleet replacement in 2015. The Board, CARTS staff and the representatives from the City of San Marcos discussed the plan for transition and consensus was reached that the pending resolution was acceptable. After discussion the following motion was made:

To instruct the General Manager to actively engage the City of San Marcos in transition planning that will ensure the protection of its current employees in the Urban District and that will preserve the capital funding (\$1,581,318) advanced to the City in 2015 in order for CARTS to meet its capital obligations in its regional/interurban bus fleet.

(Moved by Knobloch, second by Snowden, unanimously approved)

Contracts, Grants and Project Applications for Discussion and/or Action

Report on CAMPO STP-MM funds approved for the construction of the East Side Bus Plaza.

Mr. Marsh stated that these funds are moving through the TxDOT-FHWA-FTA-TxDOT cycle of transfer in anticipation of being processed and ready for award at the April 25th Texas Transportation Commission meeting. This will enable CARTS to add these funds to its current open grant that is financing the design/development and construction of the facility.

Consideration/Action and Report on proposals filed on November 14, 2018 for FY18 Federal Transit Administration call for Mobility Partnership Grants, *Improving Health Outcomes in Bastrop County via Improved Transit Access.*

Mr. Marsh explained that CARTS proposed a demonstration project to set up a targeted approach to providing access to healthcare facilities within one county by coordinating closely with healthcare facilities and introducing innovative transit zones to target those locations. Project selection was to be announced in February but unfortunately the government shutdown occurred so the review of proposals and announcements of selections has been delayed. He indicated that they expected an announcement any day.

Reports and Updates

Update on the CARTS San Marcos Urban Operations.

Mr. Brier provided an update on San Marcos operations. Routine reports were included the background materials.

Update regarding the Round Rock Station disposition

Mr. Marsh updated the Board on the disposition process for the Round Rock Station. He noted that we will be advertising this facility for sale and publishing an RFB and public notices per standard procedure and statutory requirements for the sale of surplus property in April 2019. He explained the construction of THL delayed this process and that bids received will be brought to the May Board meeting for consideration.

Update on the THL Construction project. Derek Goodall, Director of Facility Development

Derek Goodall, Director of Facility Development reported on the Operations and Administration building construction.

Update on Eastside Bus Plaza project. Ed Collins, Project Manager

Mr. Collins on the gave an update on the progress of the Eastside Bus Plaza.

Report/Update regarding the Regional Transportation Coordination Council (RTCC)

Mr. Nelson provided a brief report on the Regional Transportation Coordination Council (RTCC).

Update on Pre-authorized Bus Procurements

Mr. Marsh outlined the current additions to standing bus procurement.

Other items as presented for discussion/information

Mr. Marsh reported that also stated that CARTS would be presenting at the April 4th CARTPO meeting on *CARTS 101* and also on the Eastside Bus Plaza.

Mr. Marsh and the Board then discussed setting the Grand Opening Event for May 30th in conjunction with our next scheduled Board meeting. The Board concurred.

Adjournment and set next meeting date and location

After discussion, the Board determined that the next scheduled meeting of the board per our adopted schedule would be May 30, 2019 at Tucker Hill Ln, Cedar Creek, TX 78612.

The following motion was made:

*To adjourn the March 28, 2019 meeting and set the next meeting for May 30, 2019 at the Lee Dildy Operations Complex located at 5300 Tucker Hill Ln, Cedar Creek, TX 78612 at 9:30am.
(Moved by Granberg, second by Shelton, unanimously approved)*