

MEETING MINUTES
CARTS Board of Directors
Thursday, August 27, 2015
9:30am

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	David Marsh
X	Commissioner Granberg, Blanco County	X	Pearl Jackson
	Commissioner Hibler, Burnet County	X	Lyle Nelson
X	Commissioner Knobloch, Lee County	X	Dana Platt
	Commissioner Ron Morrison, Williamson County	X	Les Dase
X	Commissioner Berckenhoff, Fayette County	X	Rachid Breir
X	Edith Moreida, Travis County (Proxy)	X	Jo Tucker
X	Lisa Prewitt, City of San Marcos		
	Commissioner Ingalsbe, Hays County		
X	Commissioner Madrigal, Caldwell County		
		Guests	
		Vanessa Owens, TxDOT	
		Oscar Hairell, Operations Manager Fleet Transit and Facilities, City of San Marcos	
		Michelle Meaux, Capital Metro, Office of Mobility Management	
		Cody Mauck, First National Bank	

Call to Order

Edith Moreida, Travis County (Proxy), Vice-Chair of the CARTS Board, affirmed a quorum and called the Thursday, August 27, 2015 meeting of the CARTS Board of Directors to order at 9:30am. She affirmed a quorum present and indicated that Commissioner Ingalsbe, Commissioner Morrison and Commissioner Hibler would not be attending. Commissioner Berckenhoff, Fayette County joined at 9:38am.

Consideration/Approval of Minutes from Board Meeting held Thursday, July 30, 2015.

After discussion the following motion was made:

To approve and adopt the minutes of the Board Meeting held Thursday, July 30, 2015.
 (Moved by Granberg, second by Prewitt, unanimously approved)

Consideration/Action regarding the financing plan for the construction of the CARTS Operating/Headquarters Facility, Tucker Hill Lane.

No Action taken. Mr. Marsh introduced Cody Mauck, President of Lending with First National Bank in Elgin and Chairman of the Economic Development Corporation for the City of Elgin. Mr. Mauck introduced himself to the Board, and explained two issues that FNB is working on for CARTS. The first being the cash flow issue that he said should be rectified pretty fast. The second is the construction loan. He indicated that the appraisal has been ordered and the appraisal process will soon be underway. He responded to the questions the Board had in regards to the financing plans.

Consideration/Action regarding the adoption of CARTS FY16 Agency Budget Financial Reports.

Mr. Marsh presented the budget materials. He gave a narrative explaining the parameters and plans including: a one page document that shows where the money goes to provide services by an hourly service cost allocation, the 2016 Annual Budget proposed for adoption, a side-by-side comparison of the FY15 budget and the FY16 budget, a key to understanding how the adopted budget and the line items budget that follow are connected, a one page version of the line item budget in 8 ½ x 11 format and also in 11 x 17 format and a line item budget of the San Marcos Urbanized services in a 8 ½ x 11 format and also in a 11 x 17 page format. After discussion, the following motion was made:

*To approve and adopt the CARTS FY16 Agency Budget Financial Reports.
(Moved by Prewitt, second Madrigal, unanimously approved)*

Consideration/Action regarding the adjustment to driver wages and setting a maximum rate.

Mr. Marsh requested the approval of the Board to enact the changes recommended in the FY16 budget related to the proposed change in the entry rate of pay for drivers and for setting a maximum rate for the position. After consideration, the following motion was made:

*To approve for an effective date of September 1, 2015 setting the minimum rate for drivers at \$11 per hour and to establish a maximum rate of \$18 per hour.
(Moved by Madrigal, second Prewitt, unanimously approved)*

Consideration/Action regarding RFP-2015-03-ES, an RFP for the design, engineering and environmental investigation for the CARTS Elgin Station project.

Mr. Marsh presented the results of the review, evaluation and scoring to the Board for review and action, as indicated by the results of the process. After review, the following motion was made:

*To approve the action regarding RFP-2015-03-ES, an RFP for the design, engineering and environmental investigation for the CARTS Elgin Station project.
(Moved by Granberg, second by Snowden, unanimously approved)*

Consideration/Action regarding RFP-2015-02-OF, an RFP for the design and engineering of the CARTS Operating/Headquarters Facility, Tucker Hill Lane.

Mr. Marsh presented the results of the review, evaluation and scoring to the Board for review and action, as indicated by the results of the process. After review, the following motion was made:

To approve the action regarding RFP-2015-02-OF, an RFP for the design and engineering of the CARTS Operating/Headquarters Facility, Tucker Hill Lane. (Moved by Madrigal, second by Prewitt, unanimously approved)

Consideration/Action regarding the San Marcos Interlocal Agreement for Urban Transit Services for a one-year term beginning October 1, 2015.

Mr. Marsh requested authority to renew and execute the Agreement, and to negotiate on behalf of CARTS for any changes necessary for a timely renewal of the ILA for Urban service with the City of San Marcos. After consideration, the following motion was made:

To authorize the General Manager or his designee to renew and execute the PUBLIC TRANSIT SYSTEM INTERLOCAL AGREEMENT, ("the agreement") with the City of San Marcos for an effective date of October 1, 2015 and to provide the General Manager or his designee to negotiate on behalf of CARTS for any changes necessary for a timely renewal of the Agreement. (Moved by Prewitt, second by Madrigal, unanimously approved)

Report/Updates on Surplus Property Disposition.

Mr. Marsh reviewed the status of the planned property dispositions with the Board. After discussion they moved on to the next item.

Other items as presented for discussion/information.

Mr. Marsh indicated that the annual election of Officers was slated for the next Board of Director's Meeting. Mr. Marsh mentioned the Lone Star Rail appointment is still pending as the resignation letter from the current member had not yet been received. He also reported that slated for the next meeting is a presentation by the Office of Mobility Management on the transportation Development Plan for the City of Georgetown, and other parts of the metropolitan area.

Adjournment and set next meeting date and location

After discussion, Ms. Moreida indicated that the next meeting date and location was scheduled for September 24, 2015 at the CARTS Headquarters, 2010 E. 6th St. Austin, TX 78702 at 9:30am. The following motion was made:

To adjourn the August 27th meeting and set the next meeting for September 24, 2015 at the CARTS Headquarters located at 2010 E. 6th St, Austin, TX 78702 at 9:30 am.. (Moved by Prewitt, second by Granberg, unanimously approved)