

**MEETING MINUTES**  
**CARTS Board of Directors**  
**Lee Dildy Operations Complex**  
**5300 Tucker Hill Lane, Cedar Creek, TX 78612**  
**Thursday, March 26, 2015**  
**11:00am**

Board Members Present		Staff Present	
	Present		Present
X	Commissioner Snowden, Bastrop County	X	David Marsh
X	Commissioner Granberg, Blanco County	X	Pearl Jackson
X	Commissioner Hibler, Burnet County	X	Lyle Nelson
X	Commissioner Knobloch, Lee County	X	Dana Platt
X	Commissioner Ron Morrison, Williamson County		
X	Edith Moreida, Travis County (Proxy)		
X	Kim Porterfield, City of San Marcos (Proxy)		
X	Commissioner Ingalsbe, Hays County	<b>Guests</b>	
	Commissioner Madrigal, Caldwell County	Vanessa Owens, TxDOT	
		Oscar Hairell, City of San Marcos	
		Rodney Cobb, City of San Marcos	

**Call to Order**

Commissioner Hibler affirmed a quorum and called the Thursday, March 26, 2015 meeting of the CARTS Board of Directors to order at 11:04am. Commissioner Madrigal was recorded absent.

**Welcome to new Board members, recognition of outgoing Board members**

Commissioner Hibler recognized our new Lee County and City of San Marcos members joining the Board and expressed appreciation to the outgoing members and their service.

**Consideration/Approval of Minutes from Board Meeting held Thursday January 29, 2015.**

*To approve and adopt the minutes of the board Meeting held Thursday, January 29, 2015.*

(Moved by Ingalsbe, second by Granberg, unanimously approved)

**Executive Session Pursuant To Texas Government Code Section 551.074, Briefing and Update on Personnel Matters.**

**Consideration/Action regarding CARTS Re-organization Plan and associated personnel actions.**

These two (2) items tabled until later in the meeting.

### **Financial Reports**

Dave Marsh indicated the CARTS financial reports were in the package and that Ms. Johnson was unable to attend but he would answer any questions.

No action taken on this item, deferred to item regarding the Annual Review of Finances scheduled for Noon.

Chairman Hibler indicated the auditor was due at Noon, and instructed Mr. Marsh go on to Updates on the agenda:

### **Update regarding Financial Plan and related activities, action as required**

Mr. Marsh provided an update on the 12-point Financial Plan.

### **Updates regarding the disposal of surplus real estate.**

Mr. Marsh provided an update on the disposal of surplus real estate discussing the Round Rock appraisal process and the discussions on the disposition of the 6<sup>th</sup> St property.

Mr. Montemayor arrived at Noon, and Chairman Hibler recognized him and brought up the related item for consideration.

### **Consideration/Action regarding the Annual Report on CARTS Finances for Fiscal year 2014.**

Archie Montemayor, Montemayor Hill Britton & Bender PC presented the report and provided a presentation on the content and findings. After discussion, the following motion was made:

*To accept the Annual Report on CARTS Finances for Fiscal year 2014 as presented and to authorize the publication and distribution of a final report.*

(Moved by Porterfield, second by Snowden, unanimously approved)

At 12:30 p.m. Chairman Hibler announced that the Board would now consider the item previously tabled and would go into executive session pursuant to Texas Government Code Section 551.074, Briefing and Update on Personnel Matters. The Board remained in executive session until 1:55p.m. at which time they recessed for the Grand Opening Event. At 2:35 p.m. they returned to executive

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session, ending it at 3:10 p.m. returning to open session. Commissioner Morrison had departed when the open session reconvened.

Chairman Hibler called the Open Session to order and indicted no action would be taken pursuant to the now adjourned executive session.

He then returned to Item 7, Consideration/Action regarding the Annual Report on CARTS Finances for Fiscal year 2014. The following motion was made:

*To authorize the expenditure of up to \$5,000 for additional work to be specified in consultation with the audit firm, Montemayor Hill Britton & Bender PC, for additional information the Board desired on the FY2014 CARTS Finances.*

(Moved by Porterfield, second by Ingalsbe, unanimously approved)

**Consideration/Action regarding CARTS Re-organization Plan and associated personnel actions.**

No action taken. A brief general discussion of CARTS current staffing levels and future plans was conducted.

**Consideration/Action regarding LOC financing from First National Bank of Bastrop**

Mr. Marsh reviewed the plans for establishing a line of credit based on the disposition of the Round Rock facility, or other available real property assets, as needed. After discussion the following motion was made:

*To authorize the General Manager to negotiate, execute and enter into those agreements necessary with the First National Bank Bastrop to secure financing and establish a line of credit using the CARTS Round Rock Station property, or other available real property assets owned by the Agency as collateral.*

(Moved by Porterfield, second by Snowden, unanimously approved)

**Consideration/Action regarding renewal of the Interlocal Agreement for Transportation Services with the Capital Metropolitan Transit Authority for an effective date of May 1, 2015.**

Mr. Marsh briefed the Board on the concept paper included in the background outlining the parameters under which staff was recommending the renewal of the ILA. After discussion the following motion was made:

*To authorize the General Manager to negotiate, execute and enter into those agreements necessary for the renewal of the Interlocal Agreement for Transportation Services with the Capital Metropolitan Transit Authority for an effective date of May 1, 2015.*

(Moved by Ingalsbe, second by Granberg, unanimously approved)

**Consideration/Action regarding contract services provided to the Travis County Health and Human Services Department and application to Travis County for FY16 funds in support of CARTS services provided in the County.**

Mr. Marsh briefed the Board on the correspondence included in the background outlining a request by CARTS for additional funding for the contract services provided to Travis County Health and Human Services Department, and explained the relationship of the request to the approved 12-point Financial Plan. After discussion the following motion was made:

*To authorize the General Manager to negotiate, execute and enter into those agreements necessary for the full recoupment of costs in providing services contracted by Travis County to CARTS to provide on the County's behalf in FY16.*

(Moved by Moreida, second by Porterfield, unanimously approved)

The Board elected to defer other informational and update items to the next Board Meeting.

**Adjournment and set next meeting date and location**

After discussion, Commissioner Hibler indicated the next meeting will be scheduled for Thursday, April 30, 2015 at 9:30 a.m. at the CARTS HQ and requested a motion to that effect. The following motion was made:

*To adjourn the March 26th meeting and set the next meeting for April 30, 2015 at the CARTS HQ.*